



**Agricultural
Commissioner/Sealer
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: June 30, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Tom Tucker PHONE: 684-3350				

SUBJECT: Approve Agricultural Commissioner's expenditure plan

REQUEST(S):

That the Board of Supervisors:

1. Approve the transfer of funds to Capital Projects of up to \$95,000 for long range Agricultural Commissioner Capital Asset projects.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Tulare County Agricultural Commissioner/Sealer is requesting the Board of Supervisors approve the attached AUD 308 for Fiscal Year 2019/20, allowing \$95,000 from his Special Projects budget to be used for long range Capital Asset projects. These projects would include, but are not limited to, a solar system for the Tulare Agricultural Building, and parking lot repairs and/or repaving, including line striping. Usage of these budgeted funds will allow the Agricultural Commissioner to meet all of the conditions of his Maintenance of Effort with the California Department of Food and Agriculture as defined by Food and Agricultural Code 224.5.

FISCAL IMPACT/FINANCING:

The attached AUD 308 will allow for up to \$95,000 of the Agricultural Commissioner's budget to be transferred to a Capital Projects fund. The money will be held until such time that the project(s) are ready to be completed. There will be no additional Net County Cost.

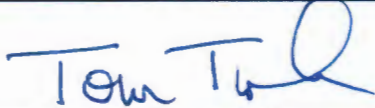
SUBJECT: Approve Agricultural Commissioner's expenditure plan

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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organizational Performance Initiative to provide state-of-the art technology and infrastructure to support better service delivery. Improvements to the Agricultural Commissioner's building and Capital Asset equipment will keep the Department and staff in a well-maintained facility, improving upon efficiency of daily operations. The new equipment will do the same.

ADMINISTRATIVE SIGN-OFF:



Tom Tucker
Agricultural Commissioner
Sealer of Weights and Measures

cc: County Administrative Office

Attachment(s) AUD 308 budget adjustment

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
AGRICULTURAL COMMISSIONER'S) Resolution No. _____
EXPENDITURE PLAN) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

That the Board of Supervisors:

1. Approved the transfer of funds to Capital Projects of up to \$95,000 for long range Agricultural Commissioner Capital Asset projects.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

County of Tulare — Auditor Controller Budget Adjustment Form

9:53 AM

06/16/20		12/20		2020
Date		Document ID Number	Accounting Period	Budget Fiscal Year
		Agricultural Commissioner	Tom Tucker	684-3350
		Agency Name	Contact Person	Phone
				Extension

Action** A,C,D	Fund	Dept	Appr #	<u>LEVEL 1 Finish Here</u>			Current Amount	Revised Amount	Inc / Dec Amt
C	001	015	015INTRA				1,880,480	1,975,480	95,000
C	001	015	015SSUP				907,566	812,566	(95,000)
C	030	086	0861CAP				44,076,063	44,171,063	95,000
									-
									-
									-
									-
									-
Appropriations Total				<i>Need Not Equal Zero</i>			46,864,109	46,959,109	95,000

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>			Current Amt	Revised Amount	Inc / Dec Amt
C	001	015	015INTRA	2111	9102					1	95,001	95,000
C	001	015	015SSUP	3000	7066					275,001	180,001	(95,000)
												-
												-
												-
C	030	086		3200		9202				150,000	245,000	(95,000)
C	030	086	0861CAP	3200	8176					430,649	525,649	95,000
												-
												-
												-
												-
												-
												-
												-
												-
												-
												-
Line Total							<i>Must Equal Zero</i>			\$ 855,651	\$ 1,045,651	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To move budget from an Ag Commissioner 015 Special Projects, Unit 3000, line to a 2111 O/T-ot:CAP line in preparation for the transfer revenue to a Capital Projects fund for future projects. Also, to adjust 030 Capital Projects budget lines to receive the revenue and to expense when appropriate and approved.

Tom Tucker

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 () Approved () Disapproved

By: _____
 Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa